[](http://merckorgreadiness.newsweaver.com/19bs02vcbf/1kw1420ysa2cyalwc0ghzw/external?email=true&a=6&p=670734&t=59942)

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**Congratulations! You have been selected to receive a Ways of Working Award.**

The Ways of Working Award is a one-time payment intended to recognize a select group of employees who are real catalysts for change and exemplars of how embracing new Ways of Working can help us Fortify our Future and drive business results.

By presenting you with this award, we are recognizing your commitment to fully embracing the new Ways of Working.

I have selected you to receive this award because <Manager: insert your rationale here>.

You will be receiving a payment in the amount of **5%** of your total base pay.

**Keep the good work going**

Company leaders fully support and encourage you to continue displaying these exemplary Ways of Working behaviors and to actively help others understand and embrace them.

Thank you for your important contributions this year.

Sincerely,

Manager name

Title

